



Calvary Christian School

Teaching the Whole Child the Whole Truth

Substitute Application

Letter from the Headmaster

Dear Volunteer,

Thank you for offering your time to step in and assist our teachers during the school year! Like you, we take the safety of our kids seriously and in doing so, we partner with *Ministry Safe*. This is a program used by thousands of organizations worldwide to educate employees on Sexual Abuse Awareness Training. Calvary Christian School has chosen to educate our faculty, staff, and volunteers by using this video that addresses forms of abuse and how to detect the signs. At the end of the training, there is a short quiz.

We also utilize *Ministry Safe* to perform background checks. As part of this process, you will be sent a separate email from automation@instascreen.net which will reference *Ministry Safe* for your consent to have them perform a background check. As soon as you receive the email, please promptly complete it. Our school has chosen to put both these procedures in place for the safety of the students entrusted in our care.

Once your application is complete and reviewed, we will reach out to you for next steps and to answer any questions you may have. Thank you again for dedicating your time and energy to be a part of the vital role you play as a CCS volunteer!

For His Glory,

A handwritten signature in black ink that reads "Jim Koan II".

Jim Koan, II
Headmaster
Calvary Christian School



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Substitute Application

Date of Application _____

Name: _____

Address: _____

City, State & Zip: _____

Cell Phone: _____

E-Mail Address: _____

Emergency Contact: Name: _____ Cell Number: _____

Relationship to You: _____

What department(s) are you interested in substituting for?

Early Education

Elementary

Middle School

High School

Principal Signature: _____ Date: _____

OFFICE USE ONLY

| <u>Date</u> | | <u>Initials</u> |
|-------------|--|-----------------|
| | Application received | |
| | Resume Received | |
| | Personal Testimony Received | |
| | Ministry Safe Assigned | |
| | Ministry Safe Completed | |
| | Background Check Emailed | |
| | Background Check Approval Verified | |
| | W-9 Filled Out & Received in Business Office | |
| | Contacted (by phone or person) | |
| | Comments | |
| | Added to Sub List | |

7556 Old Moon Road * Columbus, GA 31909 * (706) 323-0467

www.calvaryknights.com



Statement of Faith

ABOUT GOD

God is the Creator and Ruler of the universe. He has eternally existed in three personalities, Father, Son, and Holy Spirit. These three are co-equal and are one God.

ABOUT JESUS CHRIST

Jesus is the Son of God. He is co-equal with the Father. Jesus lived a sinless, human life and offered Himself as the perfect sacrifice for the sins of all people by dying on a cross. He arose from the dead after three days to demonstrate His power over sin and death. He ascended to Heaven's glory and will return again someday to earth to reign as King of kings, and Lord of lords.

ABOUT THE HOLY SPIRIT

The Holy Spirit is co-equal with the Father and Son. He is present in the world to make men aware of their need for Jesus Christ. He also lives in every Christian from the moment of salvation. He provides the Christian with power for living, understanding of spiritual truth, and guidance in doing what is right. He gives every Christian a spiritual gift(s), and as Christians we seek to live under His control.

ABOUT THE BIBLE

The Bible is God's Word to us. It was written by human authors, under the supernatural guidance of the Holy Spirit. It is the supreme truth without any mixture of error.

ABOUT HUMAN BEINGS

People are made in the spiritual image of God, to be like Him in character. People are the supreme object of God's creation. Although every person has tremendous potential for good, all of us are marred by an attitude of disobedience toward God called "sin." This separates people from God.

ABOUT SALVATION

Salvation is God's free gift to us, but we must accept it. We can never make up for our sin by self-improvement or good works. Only by trusting in Jesus Christ as God's offer to forgive us can anyone be saved.

ABOUT ETERNAL SECURITY

Because God gives us eternal life through Jesus Christ, the true believer is secure in that salvation for eternity. If you have been genuinely saved you cannot "lose" your salvation. Salvation is both given and maintained by grace.

ABOUT ETERNITY

People were created to exist forever. We will either exist eternally separated from God by sin, or with Him through His forgiveness and salvation. We will be either eternally in heaven or hell.

Accepted _____

Please initial



Personal Information

Name: _____

Education/Training

| High School | Location | Year of Graduation | | |
|--------------------|----------|--------------------|--------|---------------------------------------|
| | | | | |
| College/University | Location | Dates Attended | Degree | Credits (specify semester or quarter) |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Please indicate the number of credits you have earned in each of the following categories:

___ Bible & Theology ___ Christian Education ___ Church Education ___ Education

Any other formal or informal Bible training: _____

Would you be able to lead a child to Christ or pray with them about something if asked? _____

Do you have plans for further training? If yes, please explain. _____

****PLEASE ATTACH CURRENT RESUME WITH ALL WORK EXPERIENCE****

Experience

Have you ever been dismissed or fired from any position? _____

Please list interests, experience, or hobbies that make you qualified for substitute teaching _____

Do you have a teaching certificate? _____ If yes, what level? _____

State of certification _____ Validation period _____

Christian Background

At what age did you accept Christ as your personal Lord and Savior? _____

Local church and denomination: _____

Activities in which you are involved at your local church: _____

Personal Views

Do you believe the Bible to be the inspired and infallible Word of God, our final authority in all matters of faith, conduct, and truth? _____

Do you have any reservations about accepting our statement of faith? If at any point you disagree, please state your viewpoint. _____

Describe the atmosphere of a classroom that has good discipline. _____

Your Personal Testimony

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Last updated on 07/29/2020

References

Please list references (not family members) who can testify to your ability and character.

Name _____ Phone _____

Relationship to you _____ Length of acquaintance _____

Name _____ Phone _____

Relationship to you _____ Length of acquaintance _____

Name _____ Phone _____

Relationship to you _____ Length of acquaintance _____

Name of anyone on the CCS Board or Faculty that may have personal knowledge of your character or
teaching ability _____ Phone _____

To the best of my knowledge, all statements are true and complete.

Signature _____ *Date* _____